

**MEETING OF THE NORTHUMBRIAN AND ESSEX & SUFFOLK WATER FORUM
WEDNESDAY 9 JUNE 2021**

VIRTUAL MEETING VIA MICROSOFT TEAMS

AGENDA

10:00	1.	Welcome, apologies, aims of the meeting disclosure of interests	Chair	5mins
10:05	2.	Notes and actions of last meeting held 20 April 2021 - for review and agreement of the meeting record (paper attached)	Chair/all	5mins
10:10	3.	Drinking Water Quality sub-group update Aim: Members updated on sub-group discussions on Company Transformation Plan and Suffolk Resilience following its meeting on 19 May	Graham Dale	5mins
10:15	4.	Members deliberation and prepare for discussions with Company Aim: Members to discuss issues to raise with Company, including an update from Performance and Delivery sub-group following its meeting on 19 May.	Chair/all Simon Roberson	25mins
10:40	5.	Company join the meeting Welcome and introductions followed by general Company questions Agree Challenges and Actions	Chair/all	15mins
10:55	6.	Our Purpose Aim: For Members to gain an understanding of how the Company has contributed over the 2020/21 period (paper attached) Agree Challenges and Actions	Ross Smith	20mins
11.15	7.	2020/21 – Annual Performance Aim – for Members to gain an understanding of the Company’s 2020/21 performance (paper attached) Agree Challenges and Actions	Andrew Beaver Jim Strange	50mins
12:05		Break Company members leave meeting		10mins
12:15	8.	Members session Author and Members discuss key areas to be included in statements on the Company’s annual performance and our contribution/purpose reports.	Chair Sarah Young Simon Roberson	30mins



12:45	9.	Members meet in camera to review the meeting – Water Forum Secretariat leave the meeting.	Chair/All	15mins
13:00		MEETING CLOSE		

The following background information papers have also been sent to you for review:

- A. CEO update
- B. Regulatory update
- C. Customer Engagement and Participation update