

1. PURPOSE OF PAPER

The purpose of this paper is to present the updated quality assurance dashboard for information.

2. QUALITY ASSURANCE DASHBOARD

2.1 The quality assurance dashboard provides the first line of defence in our programme assurance approach and is used to monitor progress and the quality of the plan as it is developed. It is updated monthly by the project teams and reviewed by the Quality Dashboard Review Group. The dashboard as updated at the end of November is included as an Appendix.

2.2 During this review a number of areas were reviewed and improvements made as explained below:

The categories and assessment questions associated with the Plan Components have been reviewed and it has been decided to elevate the risk categories from the plan component section to become Major Objectives. The two additional Major Objectives are as follows:

- 'Understands and Manages Risks'
- 'Is Plan Consistent with Performance Commitments'

Assessment questions have been developed for these objectives which are judged to have made substantial and some progress respectively and are on plan.

The Enhanced Expenditure categories for Bioresources and Retail have been removed as we do not have any enhancement schemes for these price controls.

The '5 Point Test' evidential support category has been reviewed and reworded 'Appropriately Evidenced'. This category will provide an overview of how well the evidence for each section is being collated and aligned with the business plan narrative.

2.3 The assessment criteria questions have been mapped to activities within the programme plan providing confirmation that we have activities planned to meet the objectives within the dashboard. The progress status scores are showing as green indicating that we are currently on plan.

3. RECOMMENDATION

The PR19 Board Sub-Group is asked to note the progress made on the programme illustrated through the quality assurance dashboard.

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- 1 – not yet started
- 2 – some progress
- 3 – substantial progress
- 4 – complete
- Behind target, no remedial plan
- Behind target, agreed remedial plan
- On target / Ahead of target

